

İlk Yayın Tarihi/Sayısı	26.06.2025
Revizyon Tarihi/Sayısı	
Toplam Sayfa	2

## DOCUMENTS REQUIRED FOR STUDENT RESIDENCE PERMIT APPLICATIONS

### 1. Residence Permit Student Registration/Application Form

A student residence permit application must be submitted through the General Directorate of Migration Management's website at <https://e-ikamet.goc.gov.tr/>. The completed application form must be printed out and signed.

### 2. Passport or a passport-equivalent document

You must present your original passport along with photocopies of:

- the page containing your identity information as stated in your e-residence application,
- the page showing the stamp of your most recent entry into Türkiye, and,
- if applicable, the visa page.

Applicants who have a new passport must also submit a photocopy of the identification information page of their new passport along with the original passport during the application.

### 3. A photocopy of your current residence permit card

The applicant must bring the original residence permit card and submit its photocopy during the application.

### 4. Student Certificate

An official student certificate issued by the institute, faculty, school, or vocational school currently attended, bearing an original signature and official stamp, or a student certificate obtained through the e-Government portal (e-Devlet).

**If you are a graduate student and have completed your regular period of study, you are required to provide an additional document stating your expected graduation date.**

### 5. 2 biometric photographs

White background, size 5x6 cm

### 6. Valid health insurance

Students who have General Health Insurance are required to submit the **"Health Provision and Activation System (SPAS) Eligibility Certificate"** obtained from the e-Government (e-Devlet) portal or from the Social Security Institution.

Students with private health insurance only need to submit the first page of their insurance policy.

### 7. Document showing the address where the student will reside

- **If you are residing in your own home,** you are required to submit a copy of the title deed and one of the following utility bills issued in your name within the last month: electricity, water, natural gas, or internet.
- **If you are residing under a rental agreement,** you are required to submit a notarized copy of the rental contract, which must include a copy of the landlord's identification, along with a copy of the title deed or the Compulsory Earthquake Insurance Policy (DASK), and a copy of one of the following utility bills issued within the past month: electricity, water, natural gas, or internet. **If the landlord is someone other than the property owner, a notarized power of attorney and a copy of the relevant person's identification are required.**



**Important Note:** The bill must be issued in your name or in the name of your roommate listed on the rental agreement, and the address indicated on the bill must match the address stated in the rental agreement.

**If the subscription has recently been initiated, the subscription contract indicating your name and residential address may also be submitted.**

- ***If you are residing in student dormitories***, you are required to provide an official document confirming your residence in the dormitory. In cases where the dormitory is a private or foundation-affiliated facility, the Activity Certificate, Signature Circular, and Tax Certificate of the dormitory must also be submitted.
- ***If you are residing with a supporter***, a notarized declaration from the individual providing accommodation is required. Additionally, if the supporter is married, a notarized declaration from their spouse must also be submitted. Furthermore, a copy of one of the following utility bills issued within the past month—electricity, water, natural gas, or internet—must be provided.
  - ***If the individual providing the declaration is a Turkish citizen***, the following documents, which can be obtained from the e-Government (e-Devlet) portal, must also be submitted:
    - ✓ Civil registry record (Nüfus kayıt örneği) of the declarant
    - ✓ Certificate of residence of the declarant
    - ✓ Income statement of the declarant
    - ✓ Criminal record of the declarant
  - ***If the declarant is a foreign national***, the following documents must also be submitted:
    - ✓ A copy of the passport and residence permit
    - ✓ Certificate of residence of the declarant
    - ✓ Income statement of the declarant
- ***In the event that you are residing at a hotel or similar accommodation***, a signed and stamped document issued by the establishment indicating the duration and address of your stay must be provided, along with the facility's signature circular, certificate of activity, tax certificate, and an invoice proving that the accommodation fee for the requested period has been paid.

## 8. Receipt showing payment of the residence permit document fee

You can make your payment at the Tax Office or online via the Revenue Administration's website (<https://dijital.gib.gov.tr/>) by selecting the "General Directorate of Migration Management Residence Permit Fee Payment" (Göç İdaresi İkamet Tezkeresi Harç Ödeme) option.

During the payment process, you must enter the "Accrue No" (Tahakkuk No) found in the "Accrual Payment Information" section of the Residence Permit Student Registration Form into the field labeled "Application Number/Accrual Number" and complete the payment. Do not forget to print out your payment receipt.

## 9. National Electronic Notification System Certificate (Ulusal Elektrik Tebligat Sistemi Belgesi-UETS)

You can obtain your UETS certificate from the PTT branch (Menteşe) or via the E-Government portal (E-Devlet).



### ***IMPORTANT INFORMATION for foreign nationals under the age of 18;***

- ***Prospective students entering Türkiye under visa exemption or with a visa issued for a purpose other than education are required to submit***
  - ***an apostilled document containing parent or legal guardian information (such as a birth certificate, family certificate, etc.), along with its notarized Turkish translation.***
  - ***In addition, an apostilled letter of consent issued by the parent, guardian, or legal representative, together with its notarized Turkish translation***
- ***Prospective students who entered Türkiye with a student visa, are not required to submit a letter of consent or a document containing parent or legal guardian information.***